

# Floor Partition Stand

We recommend 2 people for assembly – especially for the 72"W unit and units with wheels.

1. **Bases** come with 1x screw pre-installed. Remove screw, slide round tube **upright** over base bushing with black plastic cap of the upright facing ceiling. Align hole in the upright with threaded hole in the base bushing. Re-install screw from the side. Align the two uprights and bases so the screws face each other.
2. Horizontal aluminum **crossbars** have the clear shield material pre-installed. Unroll the crossbars with the clear shield material pre-installed. Gripper/shield can be removed or inserted as shown (fig. 2a). Either aluminum crossbar can be used for the top. Pick a crossbar for the top, slide the male thread on the crossbar into the top hole of each upright. Use **round knobs** to secure for both uprights.
3. Align the male thread from the bottom crossbar with slots in the upright, and slide male threads into the slots. Begin to install roundknobs. Provide a slight amount of downward pressure while tightening knobs to reduce wrinkling/bunching of the clear vinyl.
4. Units with wheeled bases, check to ensure nut on top is fully tightened for safety and stability. Each wheel includes a locking mechanism which can be enabled and disabled with a turn.

Note – To clean shield, use a mild soap and water with a lint free cloth or soft rag. Do NOT use harsh cleaners nor paper towels. Unit is intended for indoor use. Ensure unit is stable in the environment where it will be used.

